

# Divide Fire Protection District

Public Meeting of the Board of Directors  
February 14<sup>th</sup>, 2023  
6:00 P.M.

## AGENDA

- 1) Call to Order
- 2) Review and Approve Agenda
- 3) Review, Approve, and Sign Minutes of Prior Meetings
- 4) Pension Board Meeting
- 5) Public Comments
- 6) Financial Matters
  - A) Financial Reports
  - B) Purchase Orders
- 7) Chief's Report
  - A) Board Business Meeting Attendees
- 8) Administrator Report
  - A) Accident Investigation Form
- 9) Old Business
  - A) Policies/Handbook
  - B) Chief Hiring Process
- 10) New Business
  - A)
- 11) Executive Session
- 12) Adjournment



# DIVIDE FIRE PROTECTION DISTRICT

## Board of Directors Meeting

Shoemaker Fire Station, 103 Cedar Mountain Road (Mail: PO Box 941), Divide Colorado, 80814  
February 14<sup>th</sup>, 2023 at 6:00 p.m.

## **MINUTES OF THE REGULAR MEETING**

### **1. Call to Order**

President Josh Weatherill called to order the regular meeting of the Board of Directors of the Divide Fire Protection District (DFPD) at 18:00.

#### **Board members present:**

Josh Weatherill – President      Steed Lopez – Secretary  
Barry Pleshek – Vice President      Dennis Luttrell – Director  
Allison Mosser – Treasurer

### **2. Review and Approve Agenda**

Motion by Director Mosser to approve the agenda with the addition of Item 9.c. Station Manager Position. Second by Director Luttrell. The motion passed unanimously.

### **3. Review, Approve, and Sign Minutes of Prior Meetings**

Motion by Director Lopez to approve the minutes of the previous regular meeting. Second by Director Luttrell. The motion passed unanimously.

### **4. Pension Board Meeting**

The Pension Board Meeting was called to order by President Allison Mosser at 18:02. In attendance were all District Board members and Member-at-Large Ryan Kennedy. Motion by Ryan Kennedy to retroactively approve the pension credits compiled and submitted by Mosser and Diana Perkins. Second by Director Luttrell. The motion passed unanimously. The Pension Board Meeting was adjourned at 18:10 and the regular meeting resumed.

### **5. Public Comment – No public comment.**

**APPROVAL**

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Divide Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Alwyn Messer Treasurer

Name and Title

3 / 14 / 2023

Date

Dennis J. Luttell

Name and Title

3 / 14 / 23

Date

**Divide Fire Protection District**  
**Budget Performance**  
**January 2023**

		Jan 23	YTD	Annual Budget	Difference
<b>2 - Fund Accounts</b>					
	100 - Unreserved General Funds	0.00	0.00	309,000.00	309,000.00
	105 - Unreserved Volunteer Fund	0.00	0.00	25,000.00	25,000.00
	115 - TABOR Reserves	0.00	0.00	16,000.00	16,000.00
	<b>Total 2 - Fund Accounts</b>	0.00	0.00	350,000.00	350,000.00
<b>4000 - Revenues</b>					
	4310 - Net General Property Tax	0.00	0.00	374,201.00	374,201.00
	4315 - Specific Ownership Tax	2,441.63	2,441.63	40,000.00	37,558.37
	4312 - Interest County Treasurer	0.00	0.00	350.00	350.00
	4325 - Teller County EMS/VFA Grants	0.00	0.00	2,500.00	2,500.00
	4330 - State Gaming Grant	0.00	0.00	15,000.00	15,000.00
	4340 - Special Incident Revenue				-
	4341 - Special Incident DFPD Vehicles	0.00	0.00	10,000.00	10,000.00
	4342 - Special Incident - Personnel	0.00	0.00	30,000.00	30,000.00
	<b>Total 4340 - Special Incident Revenue</b>	0.00	0.00	40,000.00	40,000.00
	4344 - Cost Recovery	0.00	0.00	2,000.00	2,000.00
	4345 - Interest Income	1,085.93	1,085.93	1,500.00	414.07
	4360 - Volunteer Revenue	291.00	291.00	20,000.00	19,709.00
	4370 - Plan Review Revenue	0.00	0.00	2,000.00	2,000.00
	4399 - Miscellaneous Revenue	0.00	0.00	2,500.00	2,500.00
	<b>Total 4000 - Revenues</b>	3,818.56	3,818.56	500,051.00	496,232.44
		3,818.56	3,818.56	850,051.00	846,232.44
		3,818.56	3,818.56	850,051.00	846,232.44
<b>5400 - Admin Exp</b>					
	5401 - Payroll Tax Expenses	553.28	553.28	21,488.19	20,934.91
	5405 - Payroll - District Employees	6,179.88	6,179.88	143,810.00	137,630.12
	5407 - Payroll - Incident Response	0.00	0.00	30,000.00	30,000.00
	5408 - Payroll - Volunteer Stipends	0.00	0.00	10,000.00	10,000.00
	5415 - County Treasurer Fee	0.00	0.00	11,500.00	11,500.00
	5420 - Director's Fees	500.00	500.00	6,000.00	5,500.00
	5427 - Employee Recruitment	0.00	0.00	10,000.00	10,000.00
	5430 - Volunteer & Employee Screening	0.00	0.00	1,000.00	1,000.00
	5435 - Volunteer Development	0.00	0.00	4,000.00	4,000.00
	5440 - Periodicals & Memberships	5,535.38	5,535.38	8,895.00	3,359.62
	5445 - Office Supplies/Expenses	818.01	818.01	7,000.00	6,181.99
	5450 - Annual Audit	0.00	0.00	9,000.00	9,000.00
	5460 - Legal Fees	409.50	409.50	10,000.00	9,590.50
	5462 - Election Costs	0.00	0.00	5,000.00	5,000.00
	5465 - Public Relations	0.00	0.00	3,200.00	3,200.00
	5470 - Plan Review Costs	0.00	0.00	2,000.00	2,000.00
	5475 - Notice Publication , etc.	0.00	0.00	400.00	400.00
	5480 - Insurance	29,849.00	29,849.00	35,000.00	5,151.00
	5490 - Pension Plan	0.00	0.00	12,000.00	12,000.00

**Divide Fire Protection District**  
**Budget Performance**  
**January 2023**

	Jan 23	YTD	Annual Budget	Difference
5495 · Volunteer Expenses	484.57	484.57	25,500.00	25,015.43
5499 · Administrative Contingency	0.00	0.00	15,000.00	15,000.00
<b>Total 5400 · Admin Exp</b>	<b>44,329.62</b>	<b>44,329.62</b>	<b>370,793.19</b>	<b>326,463.57</b>
<b>5500 · Operating</b>				
5505 · Training	1,848.58	1,848.58	21,300.00	19,451.42
5510 · Building/Ground Supplies	408.70	408.70	7,450.00	7,041.30
5520 · Propane-Natural Gas	0.00	0.00	5,000.00	5,000.00
5525 · Electric	889.68	889.68	3,600.00	2,710.32
5535 · Medical Supplies & Fees	0.00	0.00	6,400.00	6,400.00
5540 · Fire Fighting Supplies	0.00	0.00	25,780.00	25,780.00
5541 · Fire Fighting R/M	666.84	666.84	8,250.00	7,583.16
5543 · Rescue Supplies & Expense	0.00	0.00	2,000.00	2,000.00
5545 · Vehicle Supplies & Fuel	526.96	526.96	18,300.00	17,773.04
5546 · Vehicle R/M	135.99	135.99	21,000.00	20,864.01
5560 · Comm. Supplies & Repairs	845.00	845.00	14,100.00	13,255.00
5570 · Safety-Uniforms & Equipment	0.00	0.00	3,000.00	3,000.00
5581 · Incident Expenses - Non-Reimb	0.00	0.00	4,000.00	4,000.00
5582 · Incident Expenses - Reimb	0.00	0.00	3,000.00	3,000.00
5599 · Operational Contingency	0.00	0.00	30,000.00	30,000.00
<b>Total 5500 · Operating</b>	<b>5,321.75</b>	<b>5,321.75</b>	<b>173,180.00</b>	<b>167,858.25</b>
<b>5600 · Capital Ex</b>				
5606 · Capital Reserve-Bldg & Veh	0.00	0.00	167,000.00	167,000.00
5610 · Building & Grounds	0.00	0.00	4,000.00	4,000.00
5620 · Incident Vehicle Reserve	0.00	0.00	20,000.00	20,000.00
5655 · Vehicle Lease Payments	0.00	0.00	79,068.84	79,068.84
5699 · Capital Contingency	0.00	0.00	20,000.00	20,000.00
<b>Total 5600 · Capital Ex</b>	<b>0.00</b>	<b>0.00</b>	<b>290,068.84</b>	<b>290,068.84</b>
	49,651.37	49,651.37	834,042.03	784,390.66
	<b>-45,832.81</b>	<b>-45,832.81</b>	<b>16,008.97</b>	

Banking Accounts	1/1/2023	Deposits	Withdrawals	1/31/2023
Vectra Main	17,815.46	68,576.00	56,909.82	29,481.64
ColoTrust	284,855.19	3,425.91	52,451.36	235,829.74
ColoVolunteer	24,764.73	3,553.01	-	28,317.74
<b>Balances after current bill payments</b>				
Vectra Main	35,998.70			
ColoTrust	235,289.74			
ColoVolunteer	28,317.74			

**Divide Fire Protection District**  
**Revenue & Expenses by Account**  
**January 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>4310 · Net General Property Tax</b>				
01/05/2023	668	General Reserves Deposit	Deposit / General Property Taxes	0.00
Total 4310 · Net General Property Tax				0.00
<b>4315 · Specific Ownership Tax</b>				
01/05/2023	668	General Reserves Deposit	Deposit / Specific Ownership Taxes	2,441.63
Total 4315 · Specific Ownership Tax				2,441.63
<b>4312 · Interest County Treasurer</b>				
01/05/2023	668	General Reserves Deposit	Deposit / Property Tax Interest	0.00
Total 4312 · Interest County Treasurer				0.00
<b>4345 · Interest Income</b>				
01/31/2023			Interest	984.28
01/31/2023			Interest	101.65
Total 4345 · Interest Income				1,085.93
<b>4360 · Volunteer Revenue</b>				
01/19/2023		Donation	Santa Donations	141.00
01/19/2023		Donation	Wapiti Metal Works	150.00
Total 4360 · Volunteer Revenue				291.00
				3,818.56
<b>5401 · Payroll Tax Expenses</b>				
Total 5401 · Payroll Tax Expenses				-553.28
<b>5405 · Payroll - District Employees</b>				
Total 5405 · Payroll - District Employees				-6,179.88
<b>5415 · County Treasurer Fee</b>				
01/05/2023	668	General Reserves Deposit	County Treasurer Fee	0.00
Total 5415 · County Treasurer Fee				0.00
<b>5420 · Director's Fees</b>				
01/10/2023	11991	Lopez, Aristeed		-100.00
01/10/2023	11992	Luttrell, Dennis		-100.00
01/10/2023	11993	Mosser, Allison M		-100.00
01/10/2023	11994	Pleshek, Barry N		-100.00
01/10/2023	11995	Weatherill, Joshua M		-100.00
Total 5420 · Director's Fees				-500.00
<b>5440 · Periodicals &amp; Memberships</b>				
01/01/2023	010123	Teller County Fire Chiefs Association	2023	-250.00
01/02/2023	ESO-99917	ESO Solutions	NFIRS reporting	-3,714.27
01/03/2023	2023	Special District Association of Colorado	sda membership	-717.11
01/12/2023	E0300LSP7K	Microsoft	email service	-204.00
01/12/2023	011223	Intuit	payroll subscription	-650.00
Total 5440 · Periodicals & Memberships				-5,535.38
<b>5445 · Office Supplies/Expenses</b>				
01/01/2023	4757	PC Touchup	microsoft office x3	-539.97
01/02/2023	010223	Office Depot	office/W2 supplies	-156.60
01/23/2023	012323	Postmaster	stamps	-65.46

**DIVIDE FIRE PROTECTION DISTRICT**  
**Revenue & Expenses by Account**  
**January 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
01/24/2023	012423	Vectra Bank	bank charges	-55.98
Total 5445 · Office Supplies/Expenses				-818.01
<b>5460 · Legal Fees</b>				
01/31/2023	144401	Ireland Stapleton	legal service	-409.50
Total 5460 · Legal Fees				-409.50
<b>5480 · Insurance</b>				
01/01/2023	665		23 P&L insurance	-23,813.00
01/01/2023	21127085	Pinnacol Assurance	Workers Comp Insurance	-4,393.00
01/09/2023	200308127	VFIS	acc/sickness	-1,643.00
Total 5480 · Insurance				-29,849.00
<b>5495 · Volunteer Expenses</b>				
01/09/2023	food	Ross, Laura	bus mtg food	-54.82
01/10/2023	food	Costco	station food	-192.22
01/26/2023	food	Costco	station food	-171.30
01/30/2023	food	Barker, Ron	food	-66.23
Total 5495 · Volunteer Expenses				-484.57
				-44,329.62
<b>5505 · Training</b>				
01/05/2023	010523	Barker, Ron	CPR Training	-124.00
01/06/2023	010622	Oostra, Renee	reimburse EMT course	-1,358.18
01/06/2023	010623	Pitts, Tim	training mileage	-183.40
01/20/2023	012023	Barker, Ron	CPR Training	-62.00
01/30/2023	013023	Barker, Ron	CPR Training	-31.00
01/30/2023	23-60776	Colorado Division of Fire Prevention	Barker,Calzadilla,Lownie	-90.00
Total 5505 · Training				-1,848.58
<b>5510 · Building/Ground Supplies</b>				
01/01/2023	1047	Lock Shop	lock repair	-95.00
01/01/2023	808228	NAPA Auto Parts	supplies	11.46
01/17/2023	011723	High Country Pest Control	Pest Service	-113.00
01/18/2023	011823	High Country Pest Control	Pest Service	-83.00
01/20/2023	012023	Tractor Supply	supplies	-19.51
01/23/2023	813410	NAPA Auto Parts	ice melt	-60.80
01/27/2023	012723	Walmart	cleaning supplies	-48.85
Total 5510 · Building/Ground Supplies				-408.70
<b>5525 · Electric</b>				
01/19/2023	011923	Core Electric Cooperative	electric	-289.17
01/27/2023	012723	Black Hills Energy	electric	-600.51
Total 5525 · Electric				-889.68
<b>5541 · Fire Fighting R/M</b>				
01/27/2023	C226243	UniFirst	Qrae new sensor	-666.84
Total 5541 · Fire Fighting R/M				-666.84
<b>5545 · Vehicle Supplies &amp; Fuel</b>				
01/31/2023	87002846	Wex	fuel	-526.96
Total 5545 · Vehicle Supplies & Fuel				-526.96

**Divide Fire Protection District**  
**Revenue & Expenses by Account**  
**January 2023**

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>5546 · Vehicle R/M</b>				
01/09/2023	010923	Topper Factory	deposit broken window	-100.00
01/25/2023	813686	NAPA Auto Parts	plow markers	-35.99
Total 5546 · Vehicle R/M				<u>-135.99</u>
<b>5560 · Comm. Supplies &amp; Repairs</b>				
01/01/2023	460203	Active 911	active 911 subscription	-845.00
Total 5560 · Comm. Supplies & Repairs				<u>-845.00</u>
				<u>-5,321.75</u>
				<u><u>-45,832.81</u></u>





# Medical

United Healthcare

PSHCG offers a choice of nine (9) medical plans through United Healthcare. Groups have the option to offer as few as one (1) plan or as many as six (6) plans to their employees. See page 11 for a detailed comparison of the United Healthcare providers networks and their availability in your area.

## PLAN A PPO | Provider Network Name: Choice Plus

Primary Care Physician	\$25 copay
Specialist	\$50 copay
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 100% after copay
Individual Deductible	\$1,000 in-network
Family Deductible	Max 3 per family
Coinsurance Percentage	Plan pays 80% in-network
Individual Out-of-Pocket Max	\$4,500 per individual
Family Out-of-Pocket Max	\$12,700 per family
Inpatient Hospital	Plan pays 80% after deductible
Outpatient Surgery	Plan pays 80% after deductible
Urgent Care	\$25 copay
Emergency Room	\$400 copay
MRI, CT, PET Scans	Plan pays 80% after deductible
Pharmacy	\$10 / \$30 / \$60 / 25% max \$500

## PLAN B PPO | Provider Network Name: Choice Plus

Primary Care Physician	\$30 copay
Specialist	\$50 copay
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 100% after copay
Individual Deductible	\$3,000 in-network
Family Deductible	Max 3 per family
Coinsurance Percentage	Plan pays 80% in-network
Individual Out-of-Pocket Max	\$6,000 per individual
Family Out-of-Pocket Max	\$12,700 per family
Inpatient Hospital	\$500 copay, 100% after deductible
Outpatient Surgery	\$500 copay, 100% after deductible
Urgent Care	\$30 copay
Emergency Room	\$400 copay
MRI, CT, PET Scans	Plan pays 100% after deductible
Pharmacy	\$15 / \$40 / \$70 / 25% max \$500

# Medical

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## PLAN B HMO | Provider Network Name: Navigate HMO

Primary Care Physician	\$30 copay
Specialist	\$50 copay
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 100% after copay
Individual Deductible	\$3,000 in-network
Family Deductible	Max 3 per family
Coinsurance Percentage	Plan pays 100% in-network
Individual Out-of-Pocket Max	\$6,000 per individual
Family Out-of-Pocket Max	\$12,700 per family
Inpatient Hospital	\$500 copay, 100% after deductible
Outpatient Surgery	\$500 copay, 100% after deductible
Urgent Care	\$30 copay
Emergency Room	\$400 copay
MRI, CT, PET Scans	Plan pays 80% after deductible
Pharmacy	\$15 / \$40 / \$70 / 25% max \$500

## PLAN C PPO | Provider Network Name: Choice Plus

Primary Care Physician	\$0 copay
Specialist	\$50 copay
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 100% after copay
Individual Deductible	\$3,000 in-network
Family Deductible	Max 2 per family
Coinsurance Percentage	Plan pays 80% in-network
Individual Out-of-Pocket Max	\$6,500 per individual
Family Out-of-Pocket Max	\$13,000 per family
Inpatient Hospital	Plan pays 80% after deductible
Outpatient Surgery	Plan pays 80% after deductible
Urgent Care	\$0 copay
Emergency Room	Plan pays 80% after deductible
MRI, CT, PET Scans	\$750 copay
Pharmacy	\$5 / \$40 / \$60 / 25% max \$500

# Medical

United Healthcare

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## PLAN D PPO HSA | Provider Network Name: Choice Plus

Primary Care Physician	Plan pays 100% after deductible
Specialist	Plan pays 100% after deductible
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 100% after deductible
Individual Deductible	\$2,500 per employee only in-network
Family Deductible	\$5,000 per family combined
Coinsurance Percentage	Plan pays 100% in-network
Individual Out-of-Pocket Max	\$3,500 per employee only
Family Out-of-Pocket Max	\$7,000 per family combined
Inpatient Hospital	Plan pays 100% after deductible
Outpatient Surgery	Plan pays 100% after deductible
Urgent Care	Plan pays 100% after deductible
Emergency Room	Plan pays 100% after deductible
MRI, CT, PET Scans	Plan pays 100% after deductible
Pharmacy	\$15 / \$40 / \$70 / 25% max \$500

## PLAN E PPO HSA | Provider Network Name: Choice Plus

Primary Care Physician	Plan pays 90% after deductible
Specialist	Plan pays 90% after deductible
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 90% after deductible
Individual Deductible	\$3,500 per individual
Family Deductible	\$7,000 per family embedded
Coinsurance Percentage	Plan pays 90% in-network
Individual Out-of-Pocket Max	\$4,500 per individual
Family Out-of-Pocket Max	\$9,000 per family embedded
Inpatient Hospital	Plan pays 90% after deductible
Outpatient Surgery	Plan pays 90% after deductible
Urgent Care	Plan pays 90% after deductible
Emergency Room	Plan pays 90% after deductible
MRI, CT, PET Scans	Plan pays 90% after deductible
Pharmacy	\$15 / \$40 / \$70 / 25% max \$500

# Medical

United Healthcare

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## SELECT PLAN CS1 | Provider Network Name: Select Colorado

Primary Care Physician	Tier 1: \$0 copay   Tier 2: Deductible then 50%
Specialist	Tier 1: \$50 copay   Tier 2: Deductible then 50%
Preventive Care	Plan pays 100%
Associated Lab Work	Tier 1: \$25 copay   Tier 2: Deductible then 50%
Individual Deductible	Tier 1: \$750 copay   Tier 2: \$2,500
Family Deductible	Tier 1: \$1,500 copay   Tier 2: \$5,000
Coinsurance Percentage	Tier 1: Plan pays 80%   Tier 2: Plan pays 50%
Individual Out-of-Pocket Max	Tier 1: \$4,500   Tier 2: \$6,500
Family Out-of-Pocket Max	Tier 1: \$9,000   Tier 2: \$13,500
Inpatient Hospital	Tier 1: Deductible then plan pays 80%   Tier 2: Deductible then plan pays 50%
Outpatient Surgery	Tier 1: Deductible then plan pays 80%   Tier 2: Deductible then plan pays 50%
Urgent Care	\$0 copay
Emergency Room	Plan pays 80% after deductible
MRI, CT, PET Scans	Tier 1: \$500   Tier 2: Deductible then plan pays 50%
Pharmacy	\$5 / \$35 / \$70 / 25% max \$500

## SELECT PLAN CS2 | Provider Network Name: Select Colorado

Primary Care Physician	Tier 1: \$0 copay   Tier 2: Deductible then 50%
Specialist	Tier 1: \$75 copay   Tier 2: Deductible then 50%
Preventive Care	Plan pays 100%
Associated Lab Work	Tier 1: \$25 copay   Tier 2: Deductible then 50%
Individual Deductible	Tier 1: \$2,000 copay   Tier 2: \$3,500
Family Deductible	Tier 1: \$4,000 copay   Tier 2: \$7,000
Coinsurance Percentage	Tier 1: Plan pays 80%   Tier 2: Plan pays 50%
Individual Out-of-Pocket Max	Tier 1: \$6,000   Tier 2: \$7,500
Family Out-of-Pocket Max	Tier 1: \$12,000   Tier 2: \$15,000
Inpatient Hospital	Tier 1: Deductible then plan pays 80%   Tier 2: Deductible then plan pays 50%
Outpatient Surgery	Tier 1: Deductible then plan pays 80%   Tier 2: Deductible then plan pays 50%
Urgent Care	\$0 copay
Emergency Room	Plan pays 80% after deductible
MRI, CT, PET Scans	Tier 1: \$500   Tier 2: Deductible then plan pays 50%
Pharmacy	\$10 / \$35 / \$75 / 25% max \$500

# Medical

United Healthcare

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## PLAN F EPO HSA | Provider Network Name: Choice

Primary Care Physician	Plan pays 80% after deductible
Specialist	Plan pays 80% after deductible
Preventive Care	Plan pays 100%
Associated Lab Work	Plan pays 80% after deductible
Individual Deductible	\$4,000 per employee only in-network
Family Deductible	\$6,000 per family embedded
Coinsurance Percentage	Plan pays 80% in-network
Individual Out-of-Pocket Max	\$6,000 per employee only
Family Out-of-Pocket Max	\$12,000 per family embedded
Inpatient Hospital	Plan pays 80% after deductible
Outpatient Surgery	Plan pays 80% after deductible
Urgent Care	Plan pays 80% after deductible
Emergency Room	Plan pays 80% after deductible
MRI, CT, PET Scans	Plan pays 80% after deductible
Pharmacy	Plan pays 80% after deductible

# Medical

United Healthcare

## Choice Plus Network:

- National network available in all 50 states
- In and out-of-network coverage
- No referral needed to see a specialist (some prior-authorizations are required, such as hospital stays and imaging)

## United Healthcare Choice Network:

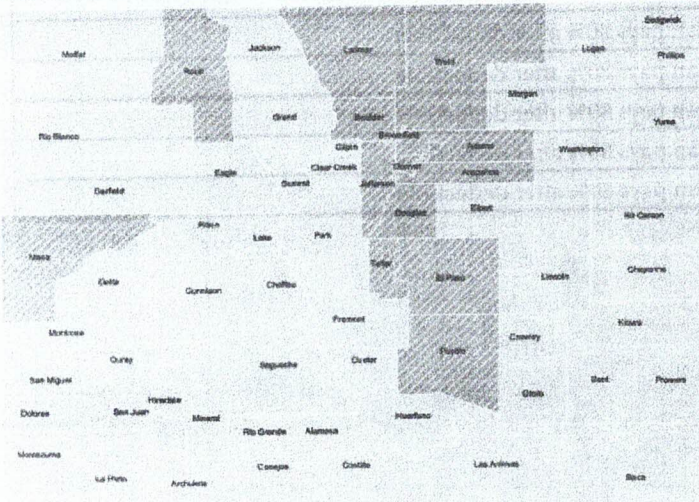
- National network available in all 50 states
- In-network coverage only (except emergencies)
- No referral needed to see a specialist (some prior-authorizations are required, such as hospital stays and imaging)

## United Healthcare Select Network:

- Tier 1: Located in Colorado's front-range; lower copays and deductibles
- Tier 2: UHC's national Choice network, higher copays and deductibles than if a member uses the Select providers
- In-network coverage only (except emergencies)
- No referral needed to see a specialist (some prior-authorizations are required, such as hospital stays and imaging)

## SelectColorado network

## SelectColorado network hospitals



- Broomfield Hospital
- Children's Hospital Colorado
- Good Samaritan Medical Center
- Grandview Hospital
- Greeley Hospital
- Highlands Ranch Hospital
- Longs Peak Hospital
- Lutheran Medical Center
- Medical Center of the Rockies
- Memorial Hospital/Memorial Hospital North
- National Jewish Health
- Parkview Medical Center
- Pikes Peak Regional Hospital
- Platte Valley Medical Center
- Poudre Valley Hospital
- Saint Joseph Hospital
- St. Mary's Hospital And Medical Center
- University of Colorado Hospital
- Yampa Valley Medical Center

### 14-county SelectColorado networks at-a-glance reference guide

	Hospitals	PCPs	Specialists	Geographic limitation	What network to choose (welcometouhc.com/selectco)	PCP required?	PCP referrals required?
<b>SelectColorado</b> Quality and cost-efficient provider network with UHealth and SCL Health	19 Tier 1	1,700 Tier 1	4,100 Tier 1	Employer located in 14-county service area. Employees live or work in service area.	SelectColorado	Yes	No

# Dental

MetLife

Public Sector Healthcare Group offers a dental plan through MetLife. The dental plan includes both in-network and out-of-network options and has a \$1500 annual calendar maximum for services. Our program is especially designed to offer state-wide coverage, including a higher out of network reimbursement for dentists who are not in the MetLife network. This feature is key to properly insure our rural agencies and their members

Benefit Summary	In-Network	Out-of-Network
Calendar Year Deductible	\$50 per individual / max \$150 per family	\$50 per individual / max \$150 per family
Deductible Applies To	Type II & III	Type II & III
Dental Calendar Year Maximum	\$1,500 per individual in your family	\$1,500 per individual in your family
Benefit Percentage	In-Network	Out-of-Network
Type I - Diagnostic & Preventive	100%	100%
Type II - Basic Services	80%	80%
Type III - Major Services	50%	50%
Type IV - Orthodontic Services	50%	50%
Endodontics / Periodontics	80%	80%

# Vision

MetLife

Public Sector Healthcare Group offers a vision plan through MetLife. The vision plan includes both in-network and out-of-network options with allowances. The MetLife vision plan utilizes the VSP network, which is a broad network with many choices of providers, state-wide, making them a valued partner.

Benefit Summary	In-Network	Out-of-Network
Eye Exam	\$10 copay	\$45 allowance
Prescription Glasses: Lenses	\$10 copay	\$30 - \$100 allowance
Prescription Glasses: Frames	\$150 retail allowance	\$70 allowance
Contact Lenses	\$150 allowance	\$105 allowance
Benefit Frequency	In-Network	Out-of-Network
Eye Exam	Every 12 months	Every 12 months
Prescription Glasses: Lenses	Every 12 months	Every 12 months
Prescription Glasses: Frames	Every 24 months	Every 24 months
Contact Lenses	Every 12 months in lieu of glasses	Every 12 months in lieu of glasses
Benefit Savings	In-Network	Out-of-Network
Laser Vision Correction	15% Savings	n/a
Prescription Glasses	20% Savings	n/a
Contact Lenses	15% off evaluation	n/a



# RATES

Medical • Dental • Vision

## Front Range

	Plan A PPO
Employee Only	\$751.37
Employee + Spouse	\$1,658.05
Employee + Child(ren)	\$1,353.38
Employee + Family	\$2,332.19

	Plan B PPO
Employee Only	\$682.05
Employee + Spouse	\$1,505.56
Employee + Child(ren)	\$1,228.58
Employee + Family	\$2,117.30

	Plan B HMO
Employee Only	\$643.85
Employee + Spouse	\$1,421.26
Employee + Child(ren)	\$1,159.79
Employee + Family	\$1,998.74

	Plan C PPO
Employee Only	\$589.85
Employee + Spouse	\$1,302.16
Employee + Child(ren)	\$1,062.55
Employee + Family	\$1,831.15

	Plan D PPO HSA
Employee Only	\$647.33
Employee + Spouse	\$1,429.04
Employee + Child(ren)	\$1,166.07
Employee + Family	\$2,009.59

	Plan E PPO HSA
Employee Only	\$576.43
Employee + Spouse	\$1,272.66
Employee + Child(ren)	\$1,038.39
Employee + Family	\$1,789.59

	Select Plan CS1
Employee Only	\$661.00
Employee + Spouse	\$1,459.00
Employee + Child(ren)	\$1,191.00
Employee + Family	\$1,987.00

	Select Plan CS2
Employee Only	\$489.00
Employee + Spouse	\$1,081.00
Employee + Child(ren)	\$879.00
Employee + Family	\$1,522.00

	Plan F EPO HSA
Employee Only	\$487.17
Employee + Spouse	\$1,055.73
Employee + Child(ren)	\$861.40
Employee + Family	\$1,484.56

	Dental Plan
Employee Only	\$31.71
Employee + Spouse	\$64.70
Employee + Child(ren)	\$84.86
Employee + Family	\$125.49

	Vision Plan
Employee Only	\$7.79
Employee + Spouse	\$15.61
Employee + Child(ren)	\$13.22
Employee + Family	\$21.79

	2022	Total yrs as of 2022
<b>Name</b>		
Adson, James	NE	0
Barker, Ronald	X	4-6 mon
Baumert, Michael	X	1-9 mon
Calzadilla, Amadeus	NE	0
Chrisbens, Sam	NE	2-11 mon
DiLisio, Nathaniel A	X	7
Enna, Joseph	X	19-5 mon
Forbis, Dustin	NE	1
Giadone, Dixieanna	X	1
Guthardt, Martin	X	6
Hayward, Calvin Matthew	NE	3
Kennedy, Ryan	X	13-11 mon
Kennedy, Samantha	NE	6-11 mon
Oostra, Mark	X	3
Oostra, Judith Renee	X	2
Pedroza, Martin	NE	5-9 mon
Pitts, Timothy	NE	3
Porter, Kelley	X	3-9 mon
Qualls, Joshua	X	1
Ramirez, Susan	X	3-9 mon
Reyes, Manuel	X	1
Rodriguez, Gabriel	NE	0
Spencer, David	X	2-6 mon
Stabenow, Michael	X	1
Stanley, Jeremy	X	6
Vail, Shane	9 mon	9 mon
Vigil, Jason	NE	1
Weatherill, Elijah	NE	0
Weatherill, Jesse C	NE	4
Wells, James	X	5
Wolf, Franz	X	1-9 mon
<b>Retirees</b>		
Buckley, Charles		
David, Greg		
Babiarz, Michael		
Collins, Nancy Adair		
Lee, James		
Mayfield, William		
Mosser, Allison		
O'Connor, Thomas		
Shoemaker, Candy		
McMurtry, Roy		
Remley, Jeff		
<b>FPPA Vested - 5 years or more</b>		
Menz, Steve		
Christensen, Cary		
O'Connell, William		
<b>Terminated 2022</b>		
Elliott, Jonathan	NE	5
Schaller, Dylan	NE	2
Fisher, Kevin	NE	0
Owings, Brandon	NE	1
Barker, Dawn	NE	6 mon
McCausland Sr., Dzibilcha	NE	1
Mann, Christopher	NE	0
Parsons, Michael	NE	0
Watson, Megan	NE	0
Fox-Rivera, Mitch	NE	3-6 mon

# District Administrative Manager's Report

## Board of Directors

February 14, 2023

### 1. Vehicles

- a. Work Order Status – Attached.

### 2. Personnel

- a. Manuel and Call Response – January 7, December 5, November
- b. Member Compliance Report:
  - i. Expired Insurance – Martin Pedroza 11/20, Shane Vail 12/21/22

### 3. Facilities & Assets

- a. New IGA from Teller
- b. Rise – termination extension requested. 90 days = 2/14, asking end of March.
- c. Cascade System – converter here, wiring taking place right now

### 4. Grants

#### Firefighter Safety & Disease

2023 will apply for bunker gear already in budget  
2022 Received \$19,285 - complete

#### EMTS 2022-23

Received \$36,442  
Submitting final expenditure of programming charge.

#### VFA

- Estimated March/April

#### Gaming Grant

No info yet.



# Divide Fire Protection District

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DFPD ACCIDENT INVESTIGATION

## PART I - DESCRIPTION OF ACCIDENT

Date: \_\_\_ / \_\_\_ / \_\_\_ Involving:  Equipment/Vehicle  Personal Injury

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## PART II - WHAT WAS THE CAUSE OF THE ACCIDENT? (Determine the cause by analyzing all the factors concerned.)

A. Describe any actions that may have contributed to the accident: \_\_\_\_\_

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B. Describe any conditions that may have contributed to the accident: \_\_\_\_\_

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C. Summary of Cause: \_\_\_\_\_

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## PART III - CORRECTIVE ACTION TAKEN (What has been done or what is recommended to prevent a recurrence of a similar accident?) \_\_\_\_\_

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Completed By: \_\_\_\_\_ Position: \_\_\_\_\_

Chief Signature: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

If specific personnel were involved in the accident place a copy of this report in each individual file.  
This form is not a determination of fault but an investigation with the intention of increasing the safety of all members.

# Proposed Handbook Wording

## 4.11 Work Related Injury

Any work-related injury or infectious disease exposure must be reported immediately to the Fire Chief or highest-ranking officer on scene. This requirement includes even those injuries that do not require medical treatment. The member must complete the form entitled "First Report of Injury." The completed form must be submitted to the District Administrator within three (3) working days of the injury or onset of illness. Strict compliance with these reporting procedures ensures that the District can assist the member in obtaining appropriate medical treatment. Failure to follow this procedure may result in the appropriate Workers' Compensation report not being filed in accordance with the law, which may consequently jeopardize the member's right to benefits in connection with the injury or illness. **See Section 2.14.2.c regarding Drug Testing.**

**DFPD**  
**An Accident Investigation Form should be filled out within <sup>3</sup>~~10~~ days by an Officer and signed by the Fire Chief for any work-related injury or infectious disease exposure even if there is no medical treatment sought. The completed form should be placed in the member's confidential file.**

A member returning to work following an injury or illness must bring an attending physician's form, "Return to Duty Release." Copies of all forms and releases from the initial visit and any subsequent visits must be forwarded to the District office by the treating physician. A member released for duty by a physician other than the District's designated medical care provider shall obtain a written release from the treating physician and present it to the superior officer in charge before the close of business (1700 hours) on the day prior to the volunteer's return to work.

Determination of a member's ability to return to work following an injury or illness shall be made by the Fire Chief or the District Board, whichever applicable, upon consideration of the reports made by a District-approved medical care provider.

### 4.5.3 Accidents

All accidents involving District vehicles or apparatus, or a personal vehicle used during an emergency call or on District business, no matter how minor, shall be reported immediately to the Fire Chief. Such incidents shall be reported by the Fire Chief to the District Board. **See Section 2.14.2.b regarding Drug Testing.** The Fire Chief or a designee shall investigate the circumstances surrounding the accident. **An <sup>DFPD</sup> Accident Investigation Form should be filled out within <sup>3</sup>~~10~~ days by an Officer and signed by the Fire Chief for any accident causing damage, no matter how minor. The completed form should be placed in the file of any members who were involved and in the vehicle accident file if one was created.**