

# Divide Fire Protection District

Public Meeting of the Board of Directors  
January 9<sup>th</sup>, 2024  
6:00 P.M.

## AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Review and Approve Agenda
- 4) Review, Approve, and Sign Minutes of Prior Meetings
- 5) Public Comments
- 6) Financial & Administrative Matters
  - A) Financial Reports
  - B) Purchase Orders
  - C) Credit Card Limits
  - D) Employee Reviews 2023
- 7) Chief's Report
  - A) U24
  - B) Board Business Meeting Attendees
- 8) Old Business
  - A) Policies/Handbook
  - B) 5 Year Plan
- 9) New Business
  - A) Resolution Designating Posting Places and Meeting Dates
- 10) Executive Session
- 11) Adjournment



# DIVIDE FIRE PROTECTION DISTRICT

## Board of Directors Meeting

Shoemaker Fire Station, 103 Cedar Mountain Road (Mail: PO Box 941), Divide Colorado, 80814  
January 9<sup>th</sup>, 2023 at 6:00 p.m.

## **MINUTES OF THE REGULAR MEETING**

### **1. Call to Order**

President Josh Weatherill called to order the regular meeting of the Board of Directors of the Divide Fire Protection District (DFPD) at 6:00.

#### **Board members present:**

Josh Weatherill – President      Steed Lopez – Vice President  
Allison Mosser – Treasurer      Mary Lynne Babiarz – Secretary

**Board members absent:** Dennis Luttrell – Director

### **2. Pledge of Allegiance**

### **3. Review and Approve Agenda**

Motion by Director Babiarz to excuse Director Luttrell's absence and approve the agenda. Second by Director Lopez. The motion passed unanimously.

### **4. Review, Approve, and Sign Minutes of Prior Meetings**

Motion by Director Mosser to approve the minutes of the special meeting of December 19<sup>th</sup>, 2023. Second by Director Lopez. The motion passed unanimously.

### **5. Public Comment – none.**

### **6. Financial & Administrative Matters**

**A. Financial Reports – Attached.**

**B. Purchase Orders – 2024-01 Lockers \$659.97**

Motion by Director Lopez to approve the paying of bills and the purchase order. Second by Director Mosser. The motion passed unanimously.

**C. Credit Card Limits** – Director Mosser reported that the card limits approved at the previous meeting were updated, but the cumulative credit limit increase for the District is still in process. The bank has requested audit copies and Director Mosser will provide those.

**D. Employee Reviews** – Diana Perkins was absent but submitted copies of employee reviews for Kristen Babiarz and Dustin Forbis. Director Weatherill will complete a review for Diana Perkins.

**7. Chief's Report** – Attached.

**A. U24** – The Board agreed to seek legal counsel regarding the best way to manage any possible liability related to this sale, as far as what paperwork should be included. After legal input, the District will solicit sealed bids for U24 from membership only.

**B. Board Meeting Attendees** - Business meeting for February 5<sup>th</sup> – Dennis Luttrell will attend with Director Weatherill as backup.

**8. Old Business**

**A. Policies / Handbook** – The Board agreed to send out the Handbook updates to membership in spite of ongoing formatting problems. The problems affect the numbering and Table of Contents but not the content itself.

**B. 5 Year Plan** – Tabled for this meeting.

**9. New Business**

**A. Motion by Director Lopez to approve Resolution 2024-01, Designating Posting Places & Meeting Times.** Second by Director Babiarz. The motion passed unanimously.

**10. Executive Session** – none.

**11. Adjournment**

Motion by Director Lopez to adjourn the meeting. Second by Director Mosser. The motion passed unanimously. The meeting was adjourned at 7:11 p.m. The next regular meeting will take place on Tuesday, February 13<sup>th</sup>, 2024, at 6 p.m.

**APPROVAL**

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Divide Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Mary Jo Baling Secretary  
Name and Title

2/13/2024  
Date

[Signature]  
Name and Title

02/13/2024  
Date

**Divide Fire Protection District  
Budget Performance  
December 2023**

		Dec 23	Jan - Dec 23	Annual Budget	Difference
<b>Income</b>					
<b>2 - Fund Accounts</b>					
	100 - Unreserved General Funds	0.00	0.00	309,000.00	309,000.00
	105 - Unreserved Volunteer Fund	0.00	0.00	25,000.00	25,000.00
	115 - TABOR Reserves	0.00	0.00	16,000.00	16,000.00
	<b>Total 2 - Fund Accounts</b>	0.00	370,000.00	350,000.00	(20,000.00)
<b>4000 - Revenues</b>					
	4310 - Net General Property Tax	1,692.02	374,805.86	374,201.00	(604.86)
	4312 - Interest County Treasurer	116.73	682.77	350.00	(332.77)
	4315 - Specific Ownership Tax	3,009.79	40,350.63	40,000.00	(350.63)
	4325 - Teller County EMS/VFA Grants	0.00	0.00	2,500.00	2,500.00
	4330 - State Gaming Grant	20,089.46	20,089.46	15,000.00	(5,089.46)
	4340 - Special Incident Revenue				-
	4341 - Special Incident DFPD Vehicles	0.00	0.00	10,000.00	10,000.00
	4342 - Special Incident - Personnel	0.00	0.00	30,000.00	30,000.00
	<b>Total 4340 - Special Incident Revenue</b>	0.00	0.00	40,000.00	40,000.00
	4344 - Cost Recovery	0.00	348.00	2,000.00	1,652.00
	4345 - Interest Income	1,657.24	19,936.66	1,500.00	(18,436.66)
	4360 - Volunteer Revenue	314.58	27,445.58	20,000.00	(7,445.58)
	4370 - Plan Review Revenue	0.00	0.00	2,000.00	2,000.00
	4397 - Other Grant Revenue	0.00	14,655.12		(14,655.12)
	4399 - Miscellaneous Revenue	0.00	911.00	2,500.00	1,589.00
	<b>Total 4000 - Revenues</b>	26,879.82	499,225.08	500,051.00	825.92
<b>Total Income</b>		26,879.82	869,225.08	850,051.00	(19,174.08)
		26,879.82	869,225.08	850,051.00	(19,174.08)
<b>Expense</b>					
<b>5400 - Admin Exp</b>					
	5401 - Payroll Tax Expenses	863.57	9,099.22	21,488.19	12,388.97
	5402 - Payroll Expenses	15.75	64.75		(64.75)
	5405 - Payroll - District Employees	16,962.97	141,455.27	143,810.00	2,354.73
	5407 - Payroll - Incident Response	0.00	9,225.36	30,000.00	20,774.64
	5408 - Payroll - Volunteer Stipends	0.00	7,725.00	10,000.00	2,275.00
	5409 - Employee Benefits	3,082.48	24,197.04		(24,197.04)
	5415 - County Treasurer Fee	54.25	10,843.52	11,500.00	656.48
	5420 - Director's Fees	500.00	5,700.00	6,000.00	300.00
	5427 - Employee/Volunteer Recruitment	0.00	0.00	10,000.00	10,000.00
	5430 - Employee/Volunteer Screening	179.00	829.99	1,000.00	170.01
	5435 - Employee/Volunteer Retention	38.90	4,038.90	4,000.00	(38.90)
	5440 - Subscriptions & Data	208.00	8,823.96	8,895.00	71.04
	5445 - Office Supplies/Expenses	-352.00	3,799.11	7,000.00	3,200.89
	5450 - Annual Audit	0.00	8,053.88	9,000.00	946.12
	5460 - Legal Fees	0.00	3,346.50	10,000.00	6,653.50
	5462 - Election Costs	0.00	0.00	5,000.00	5,000.00
	5465 - Public Relations	60.94	2,610.58	3,200.00	589.42
	5470 - Plan Review Costs	0.00	0.00	2,000.00	2,000.00

**Divide Fire Protection District**  
**Budget Performance**  
**December 2023**

		Dec 23	Jan - Dec 23	Annual Budget	Difference
	5475 · Notice Publication , etc.	0.00	547.12	400.00	(147.12)
	5480 · Insurance	0.00	29,900.00	35,000.00	5,100.00
	5490 · Pension Plan	0.00	12,000.00	12,000.00	-
	5495 · Volunteer Expenses	612.32	21,565.57	25,500.00	3,934.43
	5499 · Administrative Contingency	0.00	0.00	15,000.00	15,000.00
	<b>Total 5400 · Admin Exp</b>	<b>22,226.18</b>	<b>303,825.77</b>	<b>370,793.19</b>	<b>66,967.42</b>
	<b>5500 · Operating</b>				
	5505 · Training	247.00	23,152.03	21,300.00	(1,852.03)
	5510 · Building/Ground Supplies	221.49	6,752.31	7,450.00	697.69
	5520 · Propane-Natural Gas	0.00	3,463.88	5,000.00	1,536.12
	5525 · Electric	275.17	3,198.77	3,600.00	401.23
	5535 · Medical Supplies & Fees	188.15	2,463.40	6,400.00	3,936.60
	5540 · Fire Fighting Supplies	493.50	28,522.11	25,780.00	(2,742.11)
	5541 · Fire Fighting R/M	0.00	8,432.37	8,250.00	(182.37)
	5543 · Rescue Supplies & Expense	0.00	0.00	2,000.00	2,000.00
	5545 · Vehicle Supplies & Fuel	566.34	8,966.95	18,300.00	9,333.05
	5546 · Vehicle R/M	1,111.35	25,912.28	21,000.00	(4,912.28)
	5560 · Comm. Supplies & Repairs	0.00	1,692.60	14,100.00	12,407.40
	5570 · Safety-Uniforms & Equipment	0.00	196.01	3,000.00	2,803.99
	5581 · Incident Expenses - Non-Reimb	0.00	0.00	4,000.00	4,000.00
	5582 · Incident Expenses - Reimb	0.00	1,420.79	3,000.00	1,579.21
	5599 · Operational Contingency	0.00	1,490.00	30,000.00	28,510.00
	<b>Total 5500 · Operating</b>	<b>3,103.00</b>	<b>115,663.50</b>	<b>173,180.00</b>	<b>57,516.50</b>
	<b>5600 · Capital Ex</b>				
	5606 · Capital Reserve-Bldg & Veh	0.00	0.00	167,000.00	167,000.00
	5610 · Building & Grounds	0.00	3,385.00	4,000.00	615.00
	5620 · Incident Vehicle Reserve	0.00	0.00	20,000.00	20,000.00
	5625 · Capital Equipment	0.00	3,556.00		(3,556.00)
	5655 · Vehicle Lease Payments	0.00	76,320.75	79,068.84	2,748.09
	5699 · Capital Contingency	0.00	0.00	20,000.00	20,000.00
	<b>Total 5600 · Capital Ex</b>	<b>0.00</b>	<b>83,261.75</b>	<b>290,068.84</b>	<b>206,807.09</b>
	<b>Total Expense</b>	<b>25,329.18</b>	<b>502,751.02</b>	<b>834,042.03</b>	<b>331,291.01</b>
		<b>1,550.64</b>	<b>366,474.06</b>	<b>16,008.97</b>	

Banking Accounts	12/1/2023	Deposits	Withdrawals	12/31/2023
Vectra Main	15,058.09	27,144.58	28,070.01	14,132.66
ColoTrust	331,455.10	6,281.41	26,000.00	311,736.51
ColoVolunteer	29,575.69	140.12	-	29,715.81
<b>Balances after current bill payments</b>				
Vectra Main	34,239.15			
ColoTrust	261,736.51			
ColoVolunteer	29,715.81			

# Divide Fire Protection District

## Bank Activity

### 12/16/23-01/09/24

Type	Date	Num	Name	Memo	Debit	Credit	Balance
							<b>24,897.00</b>
Liability Check	12/18/2023		QuickBooks Payroll Service	Created by Payroll Service on 12/15/2023		2,962.39	21,934.61
Paycheck	12/19/2023	DD1037	Babiarz, Kristen N	Direct Deposit	0.00		21,934.61
Paycheck	12/19/2023	DD1038	Forbis, Dustin R	Direct Deposit	0.00		21,934.61
Paycheck	12/19/2023	DD1039	Perkins, Diana F	Direct Deposit	0.00		21,934.61
Liability Check	12/19/2023	E-pay	US Treasury	84-1527498 QB Tracking # 1109983998		883.72	21,050.89
Liability Check	12/21/2023		QuickBooks Payroll Service	Created by Payroll Service on 12/19/2023		1,317.35	19,733.54
Paycheck	12/22/2023	DD1040	Forbis, Dustin R	Direct Deposit	0.00		19,733.54
Liability Check	12/22/2023	E-pay	US Treasury	84-1527498 QB Tracking # -682024102		351.80	19,381.74
Check	12/26/2023	eft	Vectra Bank	JT CC Payment		225.93	19,155.81
Check	12/26/2023	eft	Vectra Bank	Dustin CC Payment		335.89	18,819.92
Check	12/26/2023	eft	Vectra Bank	Diana CC Payment		105.00	18,714.92
Liability Check	12/28/2023		QuickBooks Payroll Service	Created by Payroll Service on 12/27/2023		2,842.02	15,872.90
Paycheck	12/29/2023	DD1041	McLeod, John T	Direct Deposit	0.00		15,872.90
Liability Check	12/29/2023	E-pay	US Treasury	84-1527498 QB Tracking # -360635102		438.84	15,434.06
Liability Check	12/29/2023	5009	Met Life	TS05348811 0079		147.28	15,286.78
Liability Check	12/29/2023	5010	Public Sector Health Group			2,053.70	13,233.08
General Journa	12/31/2023	703		transfer paypal funds to Vectra	899.58		14,132.66
Liability Check	01/04/2024		QuickBooks Payroll Service	Created by Payroll Service on 01/02/2024		1,372.76	12,759.90
Payment	01/04/2024	499353	Gaming Grant		20,089.46		32,849.36
General Journa	01/04/2024	706		Transfer ColoTrust to Vectra Mair	50,000.00		82,849.36
Paycheck	01/05/2024	DD1042	Forbis, Dustin R	Direct Deposit	0.00		82,849.36
Liability Check	01/05/2024	E-pay	US Treasury	84-1527498 QB Tracking # -78828102		359.98	82,489.38
Bill Pmt -Check	01/05/2024	EFT	Colorado Special District Property	2024 property/liability		25,147.00	57,342.38
Bill Pmt -Check	01/05/2024	eft	Pinnacol Assurance	Policy# 4028113		1,689.00	55,653.38
Liability Check	01/05/2024	EFT	Fire & Police Pension Association	Acct# 787-5		970.06	54,683.32
Bill Pmt -Check	01/08/2024	eft	Wex	fuel		566.34	54,116.98
Bill Pmt -Check	01/09/2024	12350	A&E Tire Inc	U24		372.75	53,744.23
Bill Pmt -Check	01/09/2024	12351	Active 911	active 911 subscription		845.00	52,899.23
Bill Pmt -Check	01/09/2024	12352	Bound Tree Medical	medical supplies		188.15	52,711.08
Bill Pmt -Check	01/09/2024	12353	Colorado Division of Fire Prevention	11915		30.00	52,681.08
Bill Pmt -Check	01/09/2024	12354	Core Electric Cooperative	electric		275.17	52,405.91
Bill Pmt -Check	01/09/2024	12355	L.N. Curtis & Sons	12579		493.50	51,912.41
Bill Pmt -Check	01/09/2024	12356	McLeod, John	food		67.81	51,844.60
Bill Pmt -Check	01/09/2024	12357	Northeast Teller County Fire	E24		239.60	51,605.00
Bill Pmt -Check	01/09/2024	12358	Pinnacol Assurance	Policy# 4028113		13,159.00	38,446.00
Bill Pmt -Check	01/09/2024	12359	Pitts, Lisa	mileage		30.15	38,415.85
Bill Pmt -Check	01/09/2024	12360	Sherwin Williams	painting supplies		46.54	38,369.31
Bill Pmt -Check	01/09/2024	12361	Streamline			1,512.00	36,857.31
Bill Pmt -Check	01/09/2024	12362	Teller County Public Health	vaxes		171.00	36,686.31
Paycheck	01/09/2024	12345	Babiarz, Mary Lynne			92.35	36,593.96
Paycheck	01/09/2024	12346	Lopez, Aristede			92.35	36,501.61
Paycheck	01/09/2024	12347	Luttrell, Dennis			92.35	36,409.26
Paycheck	01/09/2024	12348	Mosser, Allison M			92.35	36,316.91

# Divide Fire Protection District Bank Activity 12/16/23-01/09/24

heck	01/09/2024 12349	Weatherill, Joshua M		92.35	36,224.56	
Liability Check	01/09/2024 E-pay	US Treasury	84-1527498 QB Tracking # 501230898	76.50	36,148.06	
				<u>70,989.04</u>	<u>59,737.98</u>	<u>36,148.06</u>
				<u><b>70,989.04</b></u>	<u><b>59,737.98</b></u>	<u><b>36,148.06</b></u>



## **DIVIDE FIRE PROTECTION DISTRICT**

P.O. Box 941  
Divide, CO 80814  
(719) 687-8773 Fax (719) 687-9334  
**DFPD Sales Tax Exemption # 98-136947-0000**

**Purchase Order #2024-01**

To:  
Amazon

Requested by: JT McLeod  
Account: 5510-bldg supplies

FROM: Divide Fire Protection District  
(719) 687-8773

Please accept this order for the following items per Quote 21-07-276

<u>Item# / Description</u>	<u>QTY</u>	<u>Price Each</u>	<u>Total Price</u>
Lockers	3	169.99	509.97
		shipping	150.00

**TOTAL \$659.97**

**Bill to:**

Divide Fire Protection District  
P.O. Box 941  
Divide, CO 80814

**Ship to:**

Divide Fire Protection District  
103 Cedar Mountain Road  
Divide, CO 80814





# Chief's Report

January 9, 2024

**Member Counts:** 41 Active members, 4 Applicants, 4 Reserve, 1 Associate (39 total towards insurance) (December numbers)

**Incidents:** Please refer to attached call sheets.

## Membership:

- Numbers are being evaluated and there will be several letters going out for membership not completing the required hours or calls. Several folks have already discussed either going to reserve or associate level, and they are now in the process of those changes.

## Training:

- No Training for December. CPT Wells did attend HAZMAT Technician and is awaiting testing.
- We have two personnel attending the Wildland Academy this week.
- I am attending NFA Week in Grand Junction next week. COTC Track.

## Chief Activities:

- New Technicians have started and have been great with cleaning up the station and getting things organized.
- Everything for the DFPC grant has been ordered and we have received the Wildland packs and shelters.
- Working on an interview and scenario day for part-time testing.
- "General Orders of the Fire Chief" for your review and any questions.

## Community Activities:

- Finished the toy drive. Teller County as a whole assisted 250 families with over 30K raised.
- Santa and Sirens was big hit!

## Notable Calls:

1. Mutual Aid Structure Fire with Florissant and 4 Mile. Traded ideas and did some mentoring with their new staff on our command worksheets and tracking.



# **Divide Fire Protection District**

**PO Box 941  
103 Cedar Mountain Rd.  
Divide, CO 80814**

**Phone: 719-687-8773**

**Chief@DivideFire.com**

## **General Orders by the Fire Chief:**

*Based off our Values and commitment to our community, these General Orders represent the Chief's expectations of daily performance for all members.*

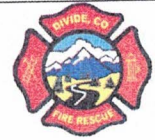
- Ensure crew readiness at the beginning of every day and after every incident, this includes personnel, apparatus, and equipment.
- Keep all apparatus and facilities clean and operational. Always assume one of our citizens will stop for a visit.
- Respond swiftly to the public; both operationally and administratively. Always follow up and ask "Is there anything else we can do for you?"
- Provide competent and professional service.
- Practice safe operations during emergencies and all events.
- Be innovative every day; Ask yourself "How can we improve our service delivery?"
- Act with respect and manners: Internally and externally.
- Include everyone on shift in everything we do. Never allow someone to feel excluded from our operations.
- Be friendly to everyone we meet: Citizens, Dispatchers, Law Enforcement, and other Emergency Services organizations.
- Take care of each other!! Our people are everything and without the people we will fail.
- Take care of yourself, your family, and your health!

*"Mission first, People Always"*

*"Take Care of Mrs. Smith, always"*

*"The garbage man doesn't get excited when they turn the corner and see trash, because they expect it! Expect fire every time you go out the door!"*

# Divide Fire Protection District



Divide, CO

This report was generated on 1/2/2024 1:54:02 PM

## Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2023 | End Date: 12/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		344	
FIRE		179	
<b>TOTAL</b>		<b>523</b>	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
B-22	0	0	13
E24	0	0	4
POV	0	0	28
R-22	0	0	45
R-27	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>91</b>
PRE-INCIDENT VALUE		LOSSES	
<b>\$0.00</b>		<b>\$0.00</b>	
CO CHECKS			
424 - Carbon monoxide incident		3	
736 - CO detector activation due to malfunction		4	
746 - Carbon monoxide detector activation, no CO		1	
<b>TOTAL</b>		<b>8</b>	
MUTUAL AID			
Aid Type		Total	
Aid Given		25	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
76		14.53	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Divide Station 1 - Shoemaker Station	0:17:03	0:22:48	
Divide Station 2 - Rainbow Valley Substation	0:18:00		
<b>AVERAGE FOR ALL CALLS</b>		<b>0:18:12</b>	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



**LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)**

Station	EMS	FIRE
Divide Station 1 - Shoemaker Station	0:09:19	0:12:00
Divide Station 2 - Rainbow Valley Substation	0:13:30	
<b>AVERAGE FOR ALL CALLS</b>		<b>0:09:54</b>
AGENCY	AVERAGE TIME ON SCENE (MM:SS)	
Divide Fire Protection District	41:07	

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



U24

Divide Fire <dividefire@dividefire.com>

Tue 1/2/2024 3:09 PM

To:DFPD Chief <Chief@dividefire.com>;Board <board@dividefire.com>

Regarding U24, I spoke with the Motor Vehicle office in Cripple Creek, and was told that salvage titles are only issued when a vehicle is declared salvage by either an insurance company or a law enforcement office. If we write anything in the bill of sale itself, the person buying it probably won't be able to get a title at all according to what they are telling me.

Our guidelines for selling things say:

Items being removed from service that are still usable or repairable may be donated or sold to another first response agency, offered to membership, or sold to the general public. Based on estimated value:

- Under \$100: Disposed of entirely at the discretion of the Chief or District Administrator.
- \$100 - \$2,500: The Officers will choose the best method of disposal. If the item is to be sold, it may be offered to membership first. If so, the entire membership should be notified. If more than one member is interested, a sealed bidding process should be used. If the item is to be sold to the general public, an advertisement should be run for a sealed bidding process.
- \$2,500 and over: The Board will choose the best method of disposal. The Board may make a decision to sell the item to a first response agency without soliciting general sealed bids at its discretion. If the item is to be sold to the general public, an advertisement should be run for a sealed bidding process.

However, I think given the unusual nature of this situation, if there were a person the board felt comfortable selling the vehicle to that would not "misuse" it, I think the board could clarify that in a board meeting and just agree to sell it to that person (whoever they may be). That person could be given a bill of sale and sign a separate waiver of liability informing them of the vehicle issues that we could keep here on file. I will prepare a possible waiver you can look at for the meeting.

This email is for information since I won't be present. You can discuss further at the meeting.

Thank you,  
Diana Perkins  
District Administrator

**BIG SKY AUTOMOTIVE**  
 11505 Hwy 24, Ste 15, PO Box 872  
 Divide, CO. 80814  
 Phone: 719-686-7390 Fax: 719-686-7389

**INVOICE**

**23712**

Org. Est. # 022938

Date: 11/02/2020

**VOICE**

**DIVIDE FIRE PROTECTION**  
 PO BOX 941 COUNTY RD 51  
 Divide, CO 80814  
 Home 719-243-6025 -- Office 719-687-8773

2005 GMC - Sierra 3500 - 6L, V8 (365CI) VIN(U)  
 Lic # : Odometer In : 1  
 VIN # :

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
L/F CV AXLE NAPA 949033 Shop Supplies	1.00	141.65	141.65	CHECK 4WD	315.00
			2.83	FRONT DIFFERENTIAL UPPER MOUNT IS TORN FROM FRAME. L/F CV AXLE IS BROKEN, EXHAUST IS DENTED FROM DRIVESHAFT HIT, FRONT DIFFERENTIAL EXTENSION HOUSING IS CRACKED. ALL OF THESE THINGS COULD BE FIXED EXCEPT FOR FRAME MOUNT. THIS IS CONSIDERED A NON-SERVICEABLE PART ASIDE FROM FRAME REPLACEMENT AND IS NO LONGER SUITABLE FOR ON ROAD USE DUE TO POSSIBILITY OF DIFFERENTIAL HITTING STEERING SHAFT AND CAUSING INABILITY TO STEER. R&R L/F CV AXLE AND REMOVE DIFFERENTIAL DURING INSPECTION PROCESS.	
				Hazardous Materials	6.30



Org. Estimate 472.14 Revisions 0.00 Current Estimate 472.14

Labor:	315.00
Parts:	144.48
HazMat:	6.30
SubTotal:	465.78
Tax:	6.36
Total:	472.14
Bal Due:	\$472.14

[ Payments - ]  
 Vehicle Received: 11/2/2020

Customer Number : 416

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is one years or 12,000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature \_\_\_\_\_ Date \_\_\_\_\_



# **Divide Fire Protection District**

**PO Box 941  
103 Cedar Mountain Rd.  
Divide, CO 80814**

**719-687-8773  
chief@dividefire.com**

Regarding the vehicle for sale, 2005 GMC, Vin# 1GTJK34U25E269172:

This vehicle is not considered roadworthy and should not be driven on public streets, roads, or highways. The front differential upper mount was torn from the frame and re-welded. If the weld fails, the possibility exists of the differential hitting the steering shaft and causing inability to steer, which could pose threat to life and property.

As the purchaser of this vehicle, I understand this is communicated clearly that this vehicle is not suitable for operation on public streets, roads or highways. I release Divide Fire Protection District from any liability resulting from inappropriate usage of this vehicle and purchase the vehicle as is, with no warranties implied or expressed.

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Sold by:

Divide Fire Protection District  
PO Box 941  
Divide, CO 80814

Purchaser:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Signature of Purchaser: \_\_\_\_\_

## HANDBOOK UPDATES

I made the changes that were adopted, but incorporating the new chapter into the existing Handbook caused some formatting problems. I spent hours on this and was still unsuccessful! The table of contents is not showing the new subsections correctly.

We really need to get this out to membership, so is it okay for me to just send it out with a note that the table of contents is off, etc? The information itself is correct.

Thanks!  
Diana



**Divide Fire Protection District**  
**RESOLUTION 2024-01**  
**Resolution Designating Posting Places and Dates of Meetings**

WHEREAS, Special Districts are required by CRS 24-6-402(2)(c) to designate annually at the District Board's first regular meeting of each calendar year, the posting place at which notice will be posted at least 24 hours prior to each meeting, and;

WHEREAS, Special Districts are required by CRS 32-1-903(1)(2) to post the time and place for all Board Meetings.

NOW, THEREFORE, be it resolved by the Board of Directors of the Divide Fire Protection District in the County of Teller, State of Colorado that:

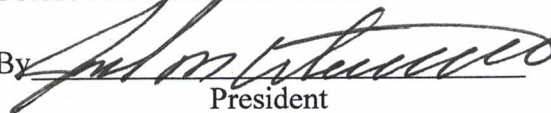
1. Notices of meetings of the District Board shall be posted on the District's website at [www.dividefire.com](http://www.dividefire.com), and on the District's Facebook page.

2. Regular meetings of the Board of the Directors shall be held at Divide Fire Station 1, 103 Cedar Mountain Road, Divide, CO 80814, beginning at 6:00 p.m. on the 2<sup>nd</sup> Tuesday of every month. Meetings may be held via video or teleconference when conditions require it. In that case public access instructions will be posted with the agenda on the District's website and Facebook page.

ADOPTED AND APPROVED this 9<sup>th</sup> day of January, 2024.

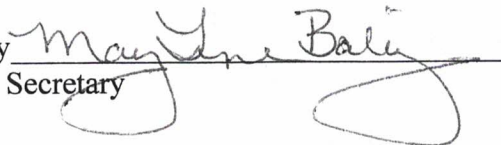
Divide Fire Protection District

By

  
President

ATTEST:

By

  
Secretary