



DIVIDE FIRE PROTECTION DISTRICT

Board of Directors Meeting

Shoemaker Fire Station, 103 Cedar Mountain Road (Mail: PO Box 941), Divide Colorado, 80814

July 9th, 2019, 6:00 p.m.

MINUTES OF THE REGULAR MEETING

1. Call to Order

President Christensen called to order the regular meeting of the Board of Directors of the Divide Fire Protection District (DFPD) at 6:00 p.m.

Attendance

Board members present:

Tiffany Christensen – President
Candy Shoemaker – Vice President
Allison Mosser – Treasurer
Barry Pleshek – Secretary
Josh Weatherill – Director

2. Review and Approve Agenda

General Membership Issues was added under New Business. Motion by Member Mosser to approve the agenda as amended. Second by Director Christensen. The motion passed unanimously.

3. Review, Approve, and Sign Minutes of Prior Meeting

Motion by Director Pleshek to approve the minutes of the previous board meeting. Second by Director Shoemaker. The motion passed unanimously.

4. Public Comment – none.

5. Financial Matters

- A. Financial Reports** – see attached.
- B. Purchase Orders** – none.

Motion by Director Mosser to approve the financials. Second by Director Christensen. The motion passed unanimously.

6. Chief's Report – Attached.

7. Administrator Report – attached. Administrator Tim O’Connell reported the upcoming deadline of July 31st for the VFA Grant. Zach Babiarz is setting up email addresses and the membership will be informed and trained at the August business meeting.

8. Old Business

A. Financial Policies – No update.

B. Station Security - No issues. Directors Mosser and Weatherill are working on a written policy about procedures governing the system,

C. Brush Truck – No updates.

D. Full Time Firefighter/ Chief Position – No progress to report.

E. Audit – Director Mosser and Diana Perkins will review the preliminary audit this Thursday. Motion by Director Mosser to approve submission of the audit subject to the Thursday review. Second by Director Weatherill. The motion passed unanimously.

F. Lexis Nexis/Policies – Director Weatherill reported that a yearly subscription would be approximately \$2958, with some possible additional discount available. He will arrange for a representative from the company to be present for the August board meeting to discuss the program and answer questions.

9. New Business

A. General Membership Issues – It was reported to the board that there was discontent within the department over the board’s response to the topic of a paid firefighter position. The board reiterated that it had recommended forming a committee to research this issue, and that the board was willing to participate in the committee along with members. As of yet, there have been no progress reported to the board on that topic. There were also reportedly questions raised among the membership about the security system that evidenced misinformation and misunderstanding being circulated among the members.

The board discussed the issue of communication between the board and the members. The board desires to be proactive in trying to improve this area. Deputy Chief Kennedy will ask Chief Buckley to add a permanent agenda item to the membership business meeting for “Board Topics”. Two members of the board will plan on attending the meeting each month to update the membership on any relevant topics as well as answer questions. Director Mosser and Director Shoemaker will attend the August business meeting on Monday, August 5th.

10. Executive Session – Not needed.

11. Adjournment

Motion by Director Shoemaker to adjourn the meeting. Second by Director Mosser. The motion passed unanimously. The meeting was adjourned at 7:38 p.m. The next regular meeting will take place on Tuesday, August 13th, 2019, at 6:00 p.m.*

*Meeting time was later changed to 5:30 p.m. to accommodate a presentation from Lexipol.

APPROVAL

We attest that the foregoing minutes, which have been approved by the affirmative majority vote of the Board of Directors of the Divide Fire Protection District, are a true and accurate record of the meeting held on the date stated above.

Name and Title

____/____/____
Date

Name and Title

____/____/____
Date